**Red Rock Center for Independence Board of Directors**

**November 14, 2018**

**3:00 p.m.**

**Attendees: Board Members**: George Gehling (President), Tom Brownlee (Vice President), Michael Mills (Secretary/Treasurer), Angela Pool-Funai, Kester Tapaha, Jesse Stocking, Darin Day

**Ex Officio**: Lester Ruesch

**Staff:** Barb Lefler (Executive Director), Brenda Adair (Note taker)

**Guests:** Carol Golichnik (Bookkeeper)

**Excused:** Brad Robinson, Em Diefenderfer, Diego Acosta

**Welcome**

**Agenda & Meeting Priorities**

VOTE: Tom motioned to approve, Jesse 2nd, Board vote unanimous

**Consent Agenda**

Minutes

Executive Director Report

VOTE: Michael motioned to approve, Darin 2nd, Board vote unanimous

**Finance**

Michael presented the finance report as distributed in the board packet. Carol addressed questions from the board. Barb noted that they are amending the budget with the new additional funds to be back dated to be effective as of November.

VOTE: Michael motioned to approve finance report as presented, Tom 2nd, Board vote unanimous

Michael reviewed the new October 2018 – June 2019 budget.

VOTE: Tom motioned to approve half year budget for Oct. 2018 – July 2019, Angela 2nd, Board vote unanimous

The board discussed the amount to give staff for the Holiday gift this year. They discussed the total amount in unrestrictive funds and concluded that the Holiday gift for the staff would be $100. Funds will come from unrestricted monies.

VOTE: Angela motioned to approve gift amount for staff, Jesse 2nd, Board vote unanimous

Michael, on behalf of the finance committee went over and addressed the annual audit engagement letter with the board and addressed audit fees that will be used for this audit and the next one to be done in July.

VOTE: Michael moved to approve the audit engagement letter, Angela 2nd, Board vote unanimous

**Board Business**

5K Fundraising Assignments were discussed and reported on- Darin reached out to Intermountain Health Care and Dixie Reginal for donations. George made contact with Hafen and Buckner and RRCI received a $250 check. Darin suggested getting “swag” from Intermountain Health Care as well. Angela reached out to Porkbellys in Cedar City, and Bradshaw Chevrolet.

Benefits Planning: Brenda Adair reported on the logistics to establishing a successful Benefit Planning program and highlighted the many obstacles that she has discovered through training and research. She suggested to the Board that, in her opinion, this is not a viable program for RRCI to implement at this time. It was determined that she will continue to support IL staff with any general benefit questions but will not pursue further training to become a certified Benefit Planner. Kester reported that VR has now reinstated a permanently staffed Benefit Planner, so RRCI will refer consumers to him when the need arises.

**Discussion Items**:

Barb informed the Board that the USOR monitoring went well and the report in the packet demonstrates this.

Close office day before Christmas: It was brought to the attention of the Board that Christmas is on a Tuesday this year. Barb recommended that the office be closed on Monday, December 24th Christmas Eve. Staff will use a personal day or PTO as 12/24 is not designated as a holiday in RRCI’s policy manual.

New Vehicle Award: New vehicle will be an F-350 Chassis. 80/20 funding will be about $12,000. Money will be raised through local businesses by offering space for logos on the side of the van. Barb intends to solicit businesses with Jill in the Hurricane area.

January Officer Elections: There are four officer positions. The board of director position is 3 years and can be up to 6 years. Other officer positions are 1 yr. and can be up to 2 yrs. This is George and Tom’s first year in board service. This is Michael’s second year as treasure, but he could continue as secretary. There was determined to be a need for a nominating committee to submit names no less than 10 days before vote. (By Jan. 6th) George asked for volunteers to be on nominating committee. Darin will be committee chair, Jesse and Kester will also serve on the committee.

**Adjourn**

**Important Dates and Events**

*Board is welcome to attend Thanksgiving Lunch TOMORROW 11/15. See Flyer!!*

Board/Staff Holiday Party

December 5th at 5:30 at Corporate Alliance Hub-Invitation to Follow

**Board Meeting Schedule**

**5K Funds Raised to Date:**

$250- Hafen Buckner