**Red Rock Center for Independence Board of Directors**

**February 20, 2019**

**3:00 p.m.**

**PRE-BOARD MEETING:** Meet with Board Applicant, Lane Ronnow. All board members welcome.

**SCHEDULED BOARD MEETING:**

**Attendees: Board Members**: George Gehling (President), Tom Brownlee (Vice President), Michael Mills (Secretary), Lester Ruesch (Treasurer), Angela Pool-Funai, Jesse Stocking, Darin Day, Deanna Osborne

**Staff:** Barb Lefler (Executive Director), Brenda Adair (Note taker)

**Guests:** Carol Golichnik (Bookkeeper), Noreen Rocca (USOR IL Program Coordinator), Lane Ronnow (Board Applicant)

**Excused:** Em Diefenderfer, Kester Tapaha, Diego Acosta, Brad Robinson

**Welcome**

George welcomed board members and guests.

**Agenda & Meeting Priorities**

VOTE: Michael moved to approve the agenda & meeting priorities with the added note that the finance report should list Lester instead of Michael, Tom 2nd, board voted unanimously in approval.

**Consent Agenda**

Minutes

Executive Director Report

VOTE: Lester moved to accept consent agenda as written, Michael 2nd, Board voted unanimously in approval.

**Discussion: Barb Lefler’s health:** Barb reported to be doing fourth round of chemo treatment on Friday. She is almost halfway through; doing okay, but not having fun.

**Board Member Recommendations**

Lane Ronnow was recommended for board membership by Jesse Stocking. Lane was introduced to the board. He has experience in finance, management, consulting and working with nonprofits. Lane relayed a story of when he was director of building and zoning in SLC, that demonstrated that he likes to stick to the rules. The board went around and introduced themselves. Lane was excused from the room while board members discussed Lane’s attributes, i.e.; fundraising, financial knowledge.

VOTE: Tom nominated Lane to be a member of the RRCI board, Michael 2nd, Board voted unanimously in favor.

Lane was invited back into the room and welcomed to the board.

**Finance**

Lester and Carol presented the finance report. We are a little ahead of the budget due to salaries and insurance. Finance committee meets monthly on the Thursday morning before each board meeting. Any participation is welcomed.

VOTE: Lester motioned to except finance report as submitted, Angela 2nd, Board voted unanimously in approval.

**Discussion with Noreen Rocca** USOR IL Program Coordinator

Barb introduced Noreen. USOR is in the process of auditing RRCI’s case files and desk audit. Noreen reported to the board that the audit committee was really impressed with the quality of the center case work and work toward center goals. Noreen doesn’t expect there to be any findings. She projected that there will probably be a few suggestions but nothing major. Note: Fiscal monitoring has already been completed.

**Board Business**

**5K Fundraising Update/Assignments (see below)**

Michael: America First and Deseret First donations should be coming

Darren: IHC might do at least 1,000 and perhaps further partnership funding

George: reminded board of the goal to raise $10,000 for this year’s fun run. Les Olsen is a maybe

Jesse: working on Alliance Healthcare, Savage Esplin Randle, Sheppard of the Hills

* Deadline for sponsors will be March 8th
* There will be a fun run planning meeting on Feb 28th at 1:00
* Please feel free to take posters at reception desk
* Next up will be asking for donut donations

**Discussion Items**

**Scholarship documents:** Jesse reported that he has been working on the scholarship documents. He handed out copies for board members to look at. Comments and suggestions from board members were presented and noted. Discussion was held as what sort of institution would qualify for the scholarship and residency status.

VOTE: Tom Motioned to adapt the changes to the scholarship fund as discussed, Lester 2nd with the addition to the motion that a copy of the final scholarship documents be sent it out to the board members for review. Board voted unanimously in approval.

Scholarship document revision deadline: ready for schools by March first.

**Building fund status:** Barb has a meeting tomorrow with other executive directors in the state to talk about strategies that they used to acquire building funds/fundraising. She is hopping to learn what she can from them tomorrow. Barb referenced ED report and addressed questions from board members. Chairmen of the board of Friends of RRCI is open to meet with any board members on the 28th at 1:30 after the fun run meeting. Barb will send specs on the new building to Lane.

**Strategic Plan Discussion/Assignments:**

George suggested that Board members bring a copy of the strategic plan to board meetings.

1. Fundraising: 5K, develop coordination protocol with Friends of RRCI

2. Reaching underserved populations: measuring through consumer surveys the quality of service

* Barb has added language to current surveys going out now.

3. Unfulfilled service needs: focus on evaluating and improving evening respite

* A couple of goals are coming due in March.
* There has been $5,000 in revenue so far since July of 2018.

4. Community awareness: develop a media plan and identify an intern to help with plan

* Angela and Darren will work together to find a college student to help with online/social media.
* Jesse set up for Barb to do an Interview show with Melisa Anderson March 5th at 2:15pm.

**Adjourn: 4:10**

**Important Dates and Events**

Donut Dash 5K Fun Run, March30, 2019

**Board Meeting Schedule**

March 20, 2019

April 17, 2019

**5K Funds Raised to Date: $5,500**

$1500 Cackle Fresh Eggs

$1500 Precision Hearing

$500 Shield Radiology

$500 St. George Ford

$250- Hafen Buckner

$250 Hughes Oil

$250 Genesis Dental

$250 Hafen Buckner

$250 Advanced Healthcare

$250 The Book Bungalow

$250 Mountain Alarm